

5 November 1952

~~CONFIDENTIAL~~ ~~SECRET~~

MEDICAL OFFICE

I. MISSION

The Chief, Medical Staff, is responsible for planning and directing the Agency medical support program.

II. FUNCTIONS

The Chief, Medical Staff, shall:

- A. Advise the Director and staff on matters pertaining to medical services.
- B. Recommend the establishment of Agency medical policies and establish procedures for their implementation.
- C. Provide technical medical service in accordance with existing legislation in regard the following:
 - 1. Competent professional care of illness and injury.
 - 2. A system of evacuation and hospitalization.
 - 3. The application of the principles of preventive medicine.
 - 4. A medical consultant program.
- D. Establish and maintain Agency medical standards for employment.
- E. Establish and maintain an Agency psychiatric program.
- F. Provide staff supervision in regard to the procurement, assignment and utilization of medical personnel in all Agency components.
- G. Provide technical control of medical supply in terms of identity and quantity, and technically supervise its storage and issue.
- H. Provide medical training to Agency activities as required.
- I. Maintain liaison with appropriate officials of the Federal Government in connection with the execution of the mission of the Medical Office.
- J. Conduct research as required.
- K. Perform such other functions as may be directed.

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